

**Shelter Nova Scotia**  
**Volunteer Meal Support**

The Meal Support Volunteer will support Shelter Nova Scotia's facilities in providing meals to the clients we serve. The tasks involved will vary from day to day, and week to week however the main goal is to keep the kitchen clean and sanitized and to provide meal support to the Client Support Workers on staff.

This position will require strong attention to detail and food safety, as well as working under pressure to serve a meal to up to 80 clients. Our goal is to provide meals that bring nourishment, comfort and fullness to the clients.

**Responsibilities**

**Meal Support**

- Follow menu
- Follow recipes
- meal preparation
- Cooking for up to 80 individuals.
- Serving the meal
- Ensuring food is at proper Temperature
- Organizing and inventory of food in Pantry
- Inventory the food of fridges and Freezers

**Maintaining Kitchen standards**

- Kitchen Organization
- Keeping cupboards organized
- Keeping Fridge clean and tidy
- Discarding out of date food in fridge and cupboard
- Sanitizing counters
- Cleaning floors